



## STUDENT LEAVE REQUEST FORM

[Elementary Students]

Dear Parents שיחיו,

Clifton Cheder provides vacation days throughout the year to enable families to spend quality time together. Taking off additional time causes students to miss important learning. While some students are able to easily recover from missed instruction, some require intervention to catch up.

Should parents feel that is absolutely necessary for their child to miss more than one day of school, this Student Leave Request Form should be submitted to the Cheder office.

The form is to be submitted at least one week prior to the child's absence (unless unforeseen circumstances arise). Once this form is completed and signed, it will be emailed back.

Following your child's return to school, please be in touch with your child's teachers to make up what was missed.

❖ ❖ ❖ PLEASE COMPLETE A SEPARATE FORM FOR EACH CHILD ❖ ❖ ❖

Student's Name: \_\_\_\_\_ Grade: \_\_\_\_\_ Today's Date: \_\_\_\_\_

Student's Rebbe/Morah: \_\_\_\_\_

Student's Teacher(s): \_\_\_\_\_

a. This is a request that my child be granted a leave from school because: \_\_\_\_\_

\_\_\_\_\_

b. My child would be absent from \_\_\_\_/\_\_\_\_/\_\_\_\_ thru \_\_\_\_/\_\_\_\_/\_\_\_\_, missing a total of \_\_\_\_ school days.

c. This is my \_\_\_\_\_ request this year and I  do  do not anticipate making another request this year.

\_\_\_\_\_

Parent's Signature

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FOR OFFICE USE ONLY

Date received \_\_\_\_\_

Have an enjoyable time!

We are concerned that missing these days will unduly interfere with your child's learning progress.

\_\_\_\_\_  
Menahel/Menacheles